

# St. Alphonsus Catholic School Employment Application

*Preschool teachers, support staff, cafeteria, assistants, substitutes*

**Date Available for Hire:** \_\_\_\_\_

Name: _____		Social Security # _____	
<i>First</i>	<i>middle</i>	<i>last</i>	
Address: Street _____		Telephone _____	
-			
City _____	State _____	Zip _____	Cell phone _____
Date of Birth _____		Email address _____	
Marital Status: _____			

Education Level:

<input type="radio"/> High school graduate <table style="width: 100%; margin-left: 100px;"> <tr> <td style="width: 50%; text-align: center;"><i>School Name</i></td> <td style="width: 50%; text-align: center;"><i>Year graduated</i></td> </tr> </table>			<i>School Name</i>	<i>Year graduated</i>
<i>School Name</i>	<i>Year graduated</i>			
<input type="radio"/> Associate Degree in _____ <table style="width: 100%; margin-left: 100px;"> <tr> <td style="width: 50%; text-align: center;"><i>School Name</i></td> <td style="width: 50%; text-align: center;"><i>Year</i></td> </tr> </table>			<i>School Name</i>	<i>Year</i>
<i>School Name</i>	<i>Year</i>			
<input type="radio"/> Bachelor's Degree in _____ <table style="width: 100%; margin-left: 100px;"> <tr> <td style="width: 50%; text-align: center;"><i>School Name</i></td> <td style="width: 50%; text-align: center;"><i>Year</i></td> </tr> </table>			<i>School Name</i>	<i>Year</i>
<i>School Name</i>	<i>Year</i>			
<input type="radio"/> Master's Degree in _____ <table style="width: 100%; margin-left: 100px;"> <tr> <td style="width: 50%; text-align: center;"><i>School Name</i></td> <td style="width: 50%; text-align: center;"><i>Year</i></td> </tr> </table>			<i>School Name</i>	<i>Year</i>
<i>School Name</i>	<i>Year</i>			
<input type="radio"/> Special certification in _____ <table style="width: 100%; margin-left: 100px;"> <tr> <td style="width: 50%; text-align: center;"><i>School Name</i></td> <td style="width: 50%; text-align: center;"><i>Year</i></td> </tr> </table>			<i>School Name</i>	<i>Year</i>
<i>School Name</i>	<i>Year</i>			

(Attach transcripts, certificates, and/or copies of diplomas)

Have you been fingerprinted and possess a background check with the Mississippi Department of Education? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please attach a copy.

(If no, you will need to be fingerprinted before working in the Preschool. The cost is \$50.00 and you must pay for this.)

Employment History:		
Name of Employer	Location/Address	Phone Number
Years Worked		
1. _____		
2. _____		
3. _____		
References: (List the name, position held & where, phone number of each reference)		
1. _____		
2. _____		
3. _____		

I certify that all the above provided information is accurate.

Signature _____	Date _____
For office use only:	
Date of interview: _____	Date hired: _____
Exit date: _____	

Official: